

EASTLIGHT COMMUNITY HOMES LIMITED
(The Association)

NOTICE IS HEREBY GIVEN THAT the First Annual General Meeting of the Association will be held virtually by Zoom on Wednesday 23rd September 2020 at 5.30pm for the following purposes:-

- To appoint Hattie Llewelyn-Davies as a Director of the Association (Resolution 1)
- To appoint Neil Coughlan as a Director of the Association (*Resolution 2*)
- To appoint Alison Inman as a Director of the Association (*Resolution 3*)
- To appoint Simon Jones as a Director of the Association (*Resolution 4*)
- To appoint Malcolm O'Brien as a Director of the Association (*Resolution 5*)
- To appoint Charlotte Smith as a Director of the Association (*Resolution 6*)]
- To adopt the Directors' Report and Financial Statements for the year ended 31 March 2020 and the Report of the Auditors thereon (*Resolution 7*)
- To appoint Beever and Struthers as external Auditors (*Resolution 8*)
- To authorise the Board to agree the Auditors fees (*Resolution 9*)

BY ORDER OF THE BOARD



Secretary

Dated: 01.09.2020

Note: A member entitled to attend and vote at the above meeting is entitled to appoint a proxy to attend and vote in their place.

Registered in England with the Financial Conduct Authority as a Registered Society no. 30124R

Registered Office:
Eastlight House, Charter Way, Braintree, Essex CM77 8FG

**EASTLIGHT COMMUNITY HOMES LIMITED
(The Association)**

**Annual General Meeting of the Association
to be held on Wednesday, 23rd September 2020 at 5.30pm
to be held virtually via Zoom**

AGENDA

1. Welcome and introductory remarks by the Chair, Hattie Llewelyn-Davies
2. Apologies for absence
3. Minutes of the AGM held on 26 September 2019 and SGM held on 21 May 2020
4. Address by the Chair, Hattie Llewelyn-Davies
5. Resident involvement update
6. Resolutions – Appointment of Directors of the Association
 - i. Hattie Llewelyn-Davies
 - ii. Neil Coughlan
 - iii. Alison Inman
 - iv. Simon Jones
 - v. Malcolm O'Brien
 - vi. Charlotte Smith
7. Address by the Chief Executive, Emma Palmer
8. Resolution 7 – Presentation and adoption of the Directors' Report and Financial Statements for the year ended 31 March 2020
9. Resolution 8 & 9 - Appointment of Auditors of the Association & Authority to the Board to agree the Auditor's fees
10. Question & Answer session
11. Closing Remarks