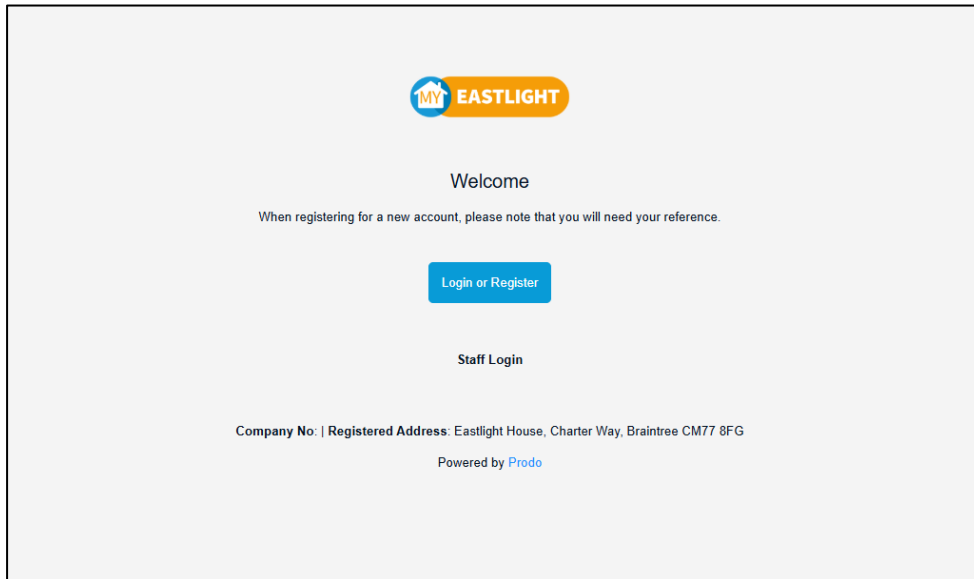
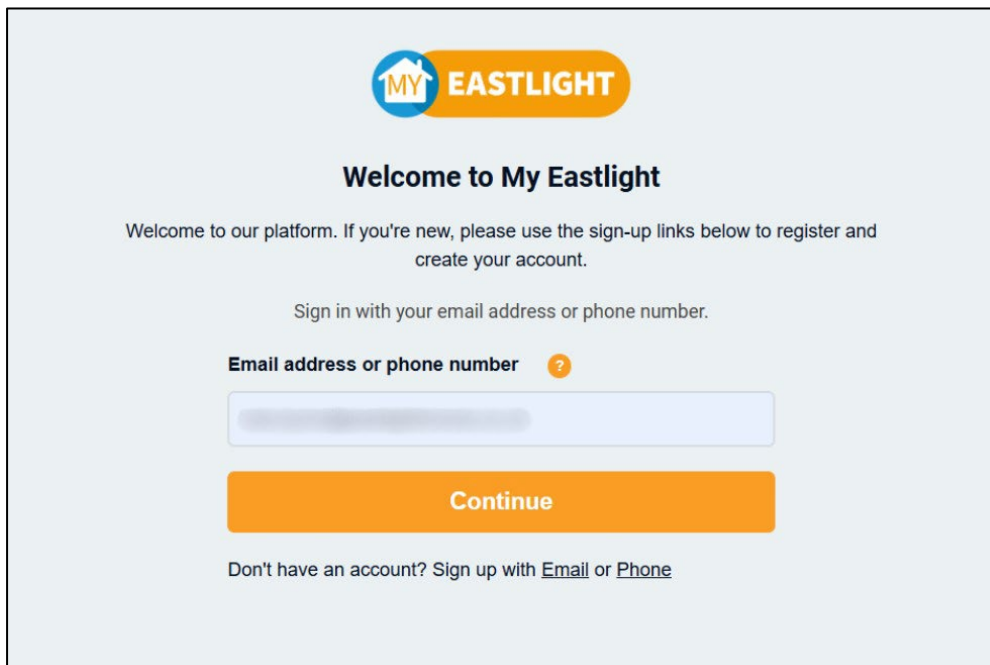


## Guide to logging into My Eastlight for current Eastlight tenants

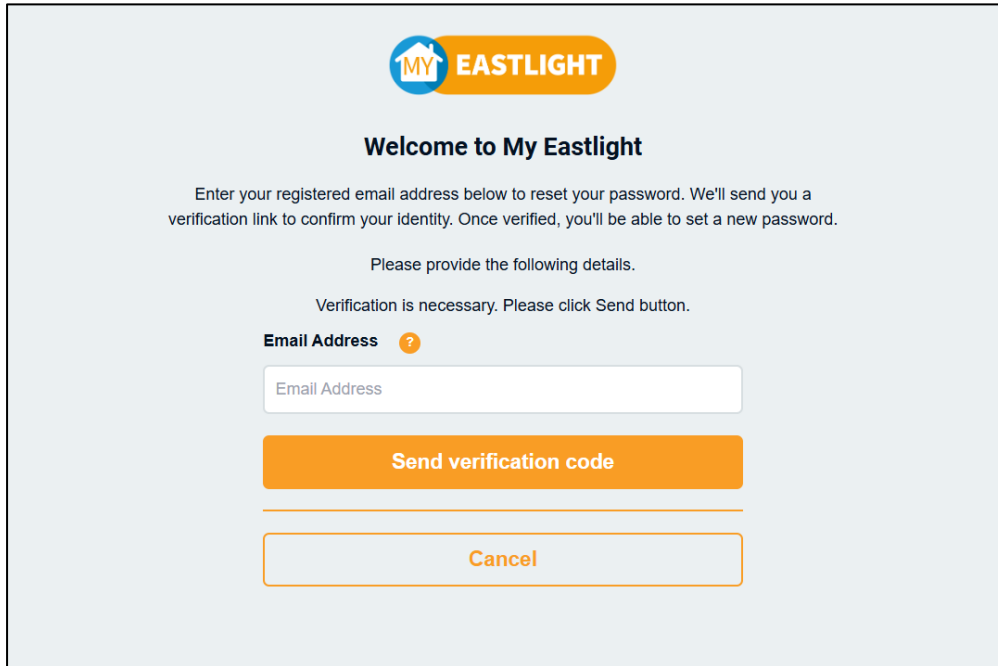
1. Click the 'Login or Register' button



2. Enter the email address we have on file for you and click 'Continue' (if you're using a different email address, you'll need to click 'Sign up with Email or Phone' and follow the steps)



3. Enter your email address again and click the 'Send verification code' button



The screenshot shows a web page titled "Welcome to My Eastlight" with the Eastlight logo at the top. The page instructs the user to enter their registered email address to reset their password. It includes a text input field for the email address, a "Send verification code" button, and a "Cancel" button. The page also contains instructions about verification and a note that verification is necessary.

**MY EASTLIGHT**

### Welcome to My Eastlight

Enter your registered email address below to reset your password. We'll send you a verification link to confirm your identity. Once verified, you'll be able to set a new password.

Please provide the following details.

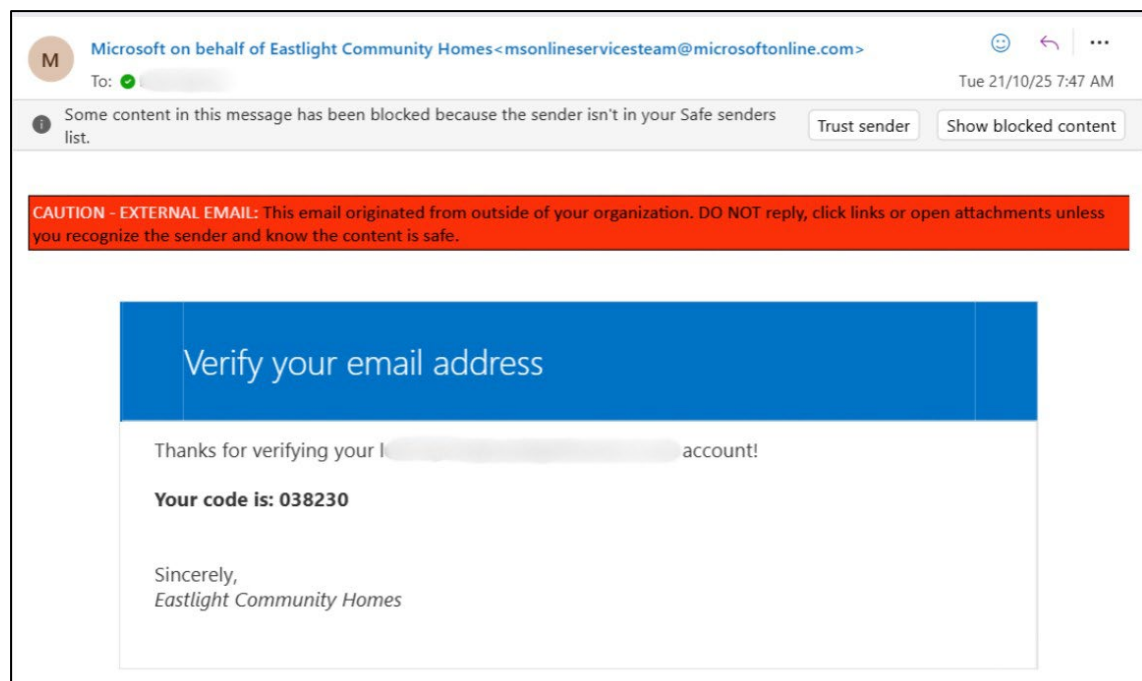
Verification is necessary. Please click Send button.

**Email Address** ?

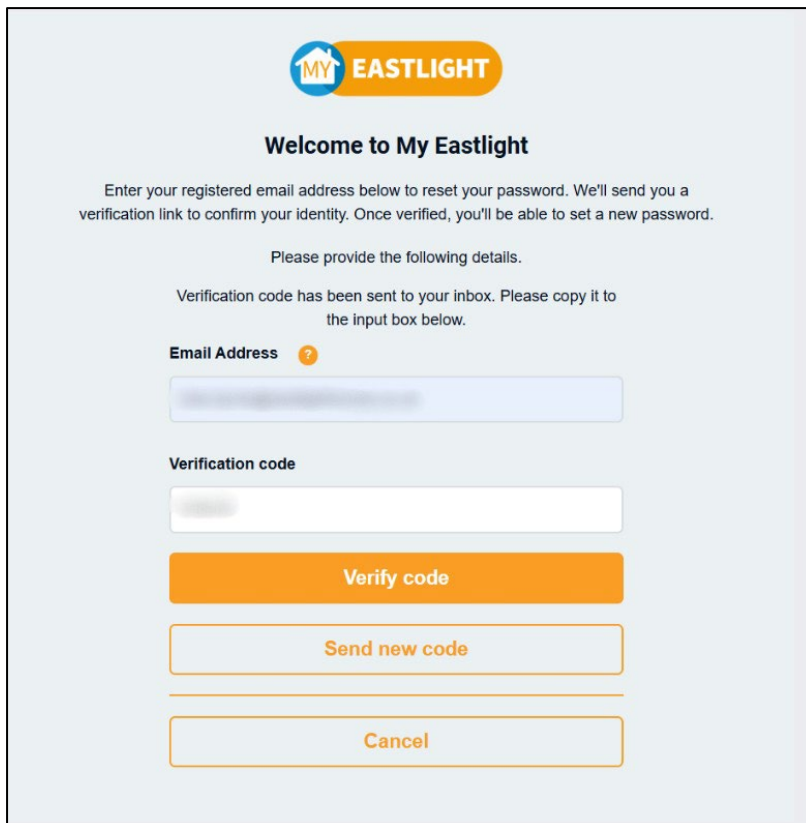
**Send verification code**

**Cancel**

4. You'll be emailed a code via Microsoft



5. Enter the code and click the 'Verify code' button



The screenshot shows a web interface for password reset. At the top is the 'MY EASTLIGHT' logo. Below it is the heading 'Welcome to My Eastlight'. A paragraph explains the process: 'Enter your registered email address below to reset your password. We'll send you a verification link to confirm your identity. Once verified, you'll be able to set a new password.' This is followed by the instruction 'Please provide the following details.' and a note: 'Verification code has been sent to your inbox. Please copy it to the input box below.' The form includes an 'Email Address' label with a question mark icon and a text input field. Below that is a 'Verification code' label and another text input field. At the bottom are three buttons: 'Verify code' (orange), 'Send new code' (light blue), and 'Cancel' (light blue).

**MY EASTLIGHT**

### Welcome to My Eastlight

Enter your registered email address below to reset your password. We'll send you a verification link to confirm your identity. Once verified, you'll be able to set a new password.

Please provide the following details.

Verification code has been sent to your inbox. Please copy it to the input box below.

**Email Address** ?

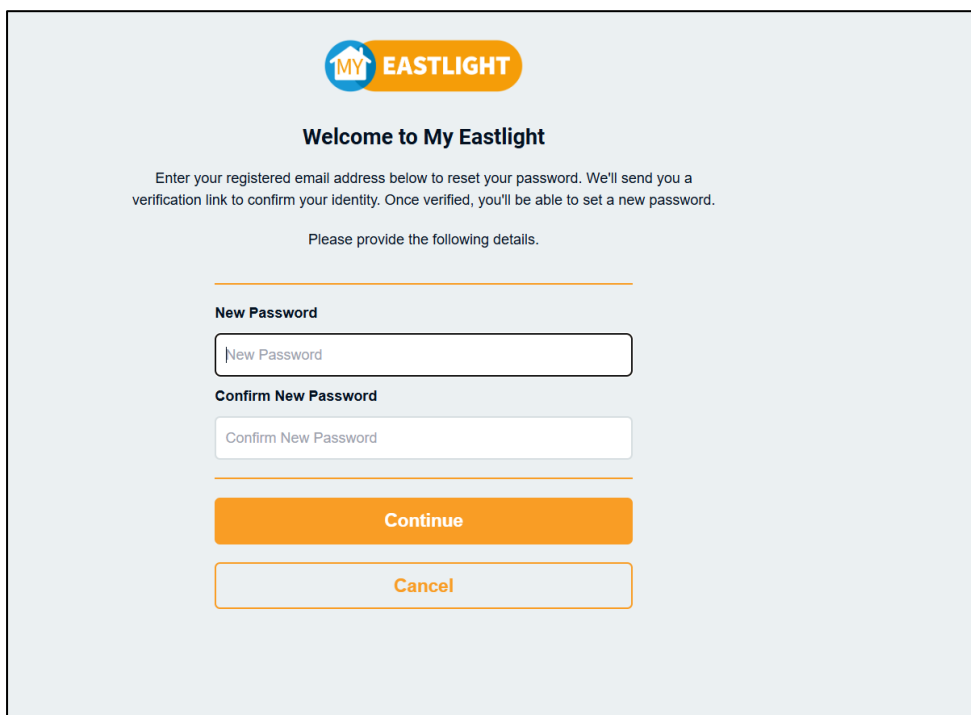
**Verification code**

**Verify code**

**Send new code**

**Cancel**

6. Create a password in the 'New Password' box, then enter it again in the 'Confirm New Password' box, then click the 'Continue' button to access your portal account.



The screenshot shows the same web interface as the previous one, but at the password confirmation step. It features the 'MY EASTLIGHT' logo and the heading 'Welcome to My Eastlight'. The same introductory text is present. Below the instruction 'Please provide the following details.', there are two text input fields: 'New Password' and 'Confirm New Password'. At the bottom are two buttons: 'Continue' (orange) and 'Cancel' (light blue).

**MY EASTLIGHT**

### Welcome to My Eastlight

Enter your registered email address below to reset your password. We'll send you a verification link to confirm your identity. Once verified, you'll be able to set a new password.

Please provide the following details.

**New Password**

**Confirm New Password**

**Continue**

**Cancel**